



PROPOSED 2-DAY INDUCTION TRAINING ON PREVENTIVE VIGILANCE (GENERAL)

DAY 1	ACTIVITY	TIME
Activity-1	<p>➤ Preventive Vigilance “A Conceptual Framework”:</p> <ul style="list-style-type: none"> ✚ <i>Overview of Vigilance functions including evolution.</i> ✚ <i>Punitive, Participative & Preventive Vigilance</i> ✚ <i>Importance of Preventive Vigilance</i> ✚ <i>Examples of best practices on preventive Vigilance.</i> 	1.0 hrs
	<p>➤ Film on Preventive Vigilance by the Central Vigilance Commission:</p> <ul style="list-style-type: none"> ✚ <i>Film on Preventive Vigilance prepared by the Commission for Vigilance Awareness Week-2018 may be screened. It is on the website of the Central Vigilance Commission.</i> 	15 min
	<p>➤ Lecture on Procurement including e-procurement and Government e-Marketplace – Need for efficiency and transparency -with some examples</p>	1.0 hrs
	<p>➤ Lecture on Audit – an overview if possible, with film/case study/example</p>	1.0 hrs
Lunch Break		
Activity-2	<p>➤ Case studies on Preventive Vigilance (best practices):</p> <ul style="list-style-type: none"> ✚ <i>The organization may choose an experienced person from the relevant fields for a</i> 	1.5 hrs
		15 minutes



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	<p><i>presentation on one or two Case Studies on Preventive Vigilance initiatives in their organization</i></p> <ul style="list-style-type: none"><i>+ Experience sharing (Group Activity)* – with moderator</i><i>+ The session may be kept interactive.</i>	<p>for discussion and 10 minutes for presentation by each group</p>
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***Maximum 10 participants in a group**



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DAY 2	ACTIVITY	TIME
Activity-1	<ul style="list-style-type: none"> ➤ Group Discussions on Preventive ➤ Vigilance Measures on the following topics (indicative list) % <ul style="list-style-type: none"> A. Procurement Principles <ul style="list-style-type: none"> ✚ General Financial Rules ✚ Central Vigilance Commission Guidelines ✚ Government e-Marketplace ✚ E-procurement (Chief Technical Examiners to be involved in preparation of this module) B. Audit <ul style="list-style-type: none"> ✚ Objectives of Audit ✚ Compliance ✚ Statutory ✚ Performance ✚ Internal/concurrent ✚ Forensic C. Whistle Blower Mechanism <ul style="list-style-type: none"> ✚ Internal in every organization ✚ Protection of Whistle Blower ✚ Feedback on action taken ✚ Use of technology D. Ethics <ul style="list-style-type: none"> ✚ Evolution over ages ✚ Ethical Dilemma – case studies 	Forenoon



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- + Conflict of interest
- + Experience from the field visit -may be linked with village visit

Or

- + If the village visit is to take place latter, then to discuss and evolve some activity which can be taken up during the village visit

E. Technology as an Enabler

- + Leveraging technology
- + Cyber crime
- + Innovation

F. E-Governance

- + Process Re-Engineering
- + Reducing Discretion

G. Conduct Rules

- + Overview
- + Constitutional Basis
- + Major provisions – Central Civil Services -Classification, Control and Appeal Rules/ All India Service Rules/ Railway rules/any other relevant service rules

H. Right To Information Act

I. Complaint Handling System



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	<p style="text-align: center;">J. Transparency</p> <p><i>The organizer may divide the participants into 6 groups and assign specific topic from above indicative list or any other topic specific to the organization for the groups to discuss on:</i></p> <p style="padding-left: 40px;">(a) <i>The Group may identify the bottlenecks in the vertical which make it vulnerable to corruption or lack of transparency and efficiency in implementation of schemes etc.</i></p> <p style="padding-left: 40px;">(b) <i>Group may suggest preventive measures to plug the bottlenecks with timelines.</i></p> <p style="padding-left: 40px;">(c) <i>Prepare a power point presentation about 10 minutes (10 slides maximum)</i></p>	
Tea Break		
	<p>➤ Activity-1 continues..... (Preparation of power point presentation)</p>	
Lunch		
<p>Activity-2</p>	<p>➤ 6 Groups to make a presentation about their topic before an Expert Panel#:</p> <ul style="list-style-type: none"> • The groups to make a presentation of their paper before an Expert Panel with time slotted for inclusion of question-and-answer session. (10 minutes each and 10 minutes interactive) 	<p>2.0 hrs</p>



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	a) Group – 1	
	b) Group – 2	
	c) Group – 3	
	d) Group – 4	
	e) Group – 5	
	f) Group – 6	
Activity-3	<p>➤ Expert Panel to discuss Preventive Vigilance as a strategy and also comment on each group presentation and way forward:</p> <p style="padding-left: 40px;">✚ <i>In the Expert Panel# Discussion the experts to provide their general and specific comments on each group presentations</i></p> <p style="padding-left: 40px;">✚ <i>Way forward by the expert panel</i></p>	

% One moderator may initiate the Group Discussion (setting the ground rules)

Experts may be taken from the organization/training institution or from outside